



# BENTON CLEAN AIR AGENCY

## Agricultural Burning Permit Application

This application is for use by commercial agricultural operations only.

### When to Obtain a Permit:

**A Permit is *Not* Required** – A permit is not needed by a commercial agricultural operation, if the burning is limited to orchard prunings, natural vegetation along fencelines, irrigation, and drainage ditches, and other natural vegetation blown by wind. You must notify your local fire protection authority before burning. You may not burn the above for non-agricultural purposes such as clearing land in order to use the property for the establishment of a housing development.

**Permit Required** - All other kinds of agricultural burning require a permit from the Benton Clean Air Agency (BCAA).

### How to Obtain a Permit:

1. Fill in all of the blanks in the attached form. Be specific and COMPLETE. Refer to the instructions on the reverse and the attached Best Management Practices Guidance document.
2. Calculate the fee. In the space provided, write the number of acres from each of the proposed burns. The amount of your permit fee is as follows:
  - Twenty-five dollars (\$25.00) per calendar year per agricultural operation based on burning up to ten acres or equivalent. Each additional acre is \$2.25 per acre.
  - Fifty dollars (\$50.00) for orchard tear-out burning per calendar year per agricultural operation based on burning debris from up to twenty acres or equivalent. Each additional acre is \$2.25 per acre.
3. Sign and date the applicant statement portion.
4. Permit fee is payable to *Benton Clean Air Agency* or *BCAA*. Send application and permit fee (check or money order, please do not send cash) to:

Benton Clean Air Agency  
526 S. Clodfelter Road  
Kennewick, WA 99336

### What Then?

The BCAA will evaluate your application and determine if you have shown, as required by law, that the burning is necessary to carry out your enterprise. This determination will be based upon the best management practices (BMPs) or other recognized agronomic expertise. The BCAA will act on a complete application within **seven (7) days** and send to you either a permit or a written reason why the application has been denied. If an incomplete application is submitted, it will be returned along with the fee.

**Note:** *The law requires that the grower show the burning is reasonably necessary to carry out the enterprise. The agricultural burning practices and research task force has identified BMPs for agricultural burning. Agricultural burning that meets the criteria of the BMPs and where no practical alternative exists automatically satisfies this requirement.*

# INSTRUCTIONS FOR AGRICULTURAL BURNING PERMIT APPLICATION

- Permittee Name ..... Enter the name of the person or business applying for the permit.
- Business Name..... Enter business name if different from permittee name.
- Mailing Address, etc. .... Enter the mailing address for the applicant or the business.
- Contact Person ..... If there is another contact person, such as an on-site operator, enter the person's name here.
- Reason for Burning ..... In order to receive an agricultural burning permit, burning must be considered a best management practice (BMP) for your particular crop. Refer to the BMP Guidance document for a description of the BMPs. The following is a summary of the valid reasons for burning:
- Farm Plan
  - Insect Control
  - Disease Control - Alfalfa
  - Disease Control - Other
  - Weed Control - Non-Noxious
  - Weed Control - Noxious
  - Residue Removal – Grass Seed
  - Residue Removal – Cereal Based Systems
  - Residue Removal – Physiological
  - Residue Removal – CRP
  - Residue Removal – Orchard Removal
- Vegetation Burned ..... Crop Type can be one of the following, if the crop type is not listed, write in the crop type:
- Wheat Stubble
  - Land Clearing
  - Orchard
  - Weed Removal
  - Vineyard
  - Other (Specify)
- Intended Use:..... This refers to the type of crop rotation. Enter one of the following: *Annual*, *Perennial*, or *Other*. If *Other*, please specify. If the crop is irrigated, please check the box.
- Expected Burn Dates ..... Enter specific dates or a range of dates. If burning cannot be finished within the period you specified, you will need to request an extension from the BCAA. There is no fee for the extension request.
- Number of acres..... Enter the total number of acres to be burned. If you are planning to burn at a second location, you will need to fill out the "Burn #2" section. For more than two locations, attach additional pages and provide similar information as entered in "Burn #1" and "Burn #2".
- Fire Dept/Dist..... Enter the name of the nearest Fire Department or Fire District to the planned burn location.
- Total fee..... The fee is calculated according to the instructions on the previous page.
- Location of Fire ..... Enter the specific location of the planned burn. This location should include the township, range, section, and quarter section. If there is also a street address associated with the location of the fire, include it also. Please show on the map, the exact location of the burn. Use additional sheets as necessary.

**Don't forget to sign and date the application and attach the permit fee before sending the application to the BCAA.**

# AGRICULTURAL BURNING PERMIT APPLICATION

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## Applicant Information

Permittee Name: \_\_\_\_\_

Business Name (if different): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact Person (if different): \_\_\_\_\_ Phone: \_\_\_\_\_

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## Burn #1 (Fill out a section for each field, do not group fields. If burning multiple fields, attach additional sheet(s) as needed.)

Reason For Burning: \_\_\_\_\_

Vegetation Burned: \_\_\_\_\_ Intended Use: \_\_\_\_\_ Irrigated

Date(s) of Burn: \_\_\_\_\_ to \_\_\_\_\_ Number of Acres to be Burned: \_\_\_\_\_

Fire Dept./Dist: \_\_\_\_\_ Total Fee Due: \$ \_\_\_\_\_

Location of Fire: Township: \_\_\_\_\_ Range: \_\_\_\_\_ Section: \_\_\_\_\_ ¼ Section: \_\_\_\_\_

Street address: \_\_\_\_\_

Directions: \_\_\_\_\_

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## Burn #2 (Fill out a section for each field, do not group fields. If burning multiple fields, attach additional sheet(s) as needed.)

Reason For Burning: \_\_\_\_\_

Vegetation Burned: \_\_\_\_\_ Intended Use: \_\_\_\_\_ Irrigated

Date(s) of Burn: \_\_\_\_\_ to \_\_\_\_\_ Number of Acres to be Burned: \_\_\_\_\_

Fire Dept./Dist: \_\_\_\_\_ Total Fee Due: \$ \_\_\_\_\_

Location of Fire: Township: \_\_\_\_\_ Range: \_\_\_\_\_ Section: \_\_\_\_\_ ¼ Section: \_\_\_\_\_

Street address: \_\_\_\_\_

Directions: \_\_\_\_\_

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## Applicant Statement:

*I verify that this is a commercial agriculture operation as defined in WAC 173-430-030. I have read and understand the best management practices specific to this type of burning and the proposed burning activity meets the criteria as a best management practice. I also understand that I must burn in compliance with the conditions listed on the permit and all applicable Washington Administrative Codes (WAC)*

Applicant signature: \_\_\_\_\_ Date: \_\_\_\_\_

You may attach additional sheets if necessary

## MAP REQUIREMENTS

This application is not complete without a map of the field(s) to be burned. Agricultural Burning Permits will not be issued for incomplete applications. The map must contain, at a minimum, the following information:

1. The location of the section corners
2. The township, range, and section number(s)
3. The location of the field(s) within the section(s), to the nearest quarter section
4. If burning is planned on multiple fields, then each field and the corresponding burn number (burn #1, burn #2, etc.) needs to be identified.

Acceptable maps are USGS maps with section grids, a copy of an aerial photograph (such as an FSA field photos), or a hand drawn map. The grid on the bottom half of this page may be used for a hand-drawn map. Remember to mark the Township, Range, Section, and Quarter Section. If you are unfamiliar with the layout of sections within a township, below is a grid of four townships showing the section numbers.

If you have any questions about the map requirements contact the BCAA at (509) 783-1304.

		Range _____ E						Range _____ E					
<b>Township</b>	<b>N</b>	6	5	4	3	2	1	6	5	4	3	2	1
		7	8	9	10	11	12	7	8	9	10	11	12
		18	17	16	15	14	13	18	17	16	15	14	13
	<b>Township</b>	19	20	21	22	23	24	19	20	21	22	23	24
		30	29	28	27	26	25	30	29	28	27	26	25
		31	32	33	34	35	36	31	32	33	34	35	36
<b>Township</b>	<b>N</b>	6	5	4	3	2	1	6	5	4	3	2	1
		7	8	9	10	11	12	7	8	9	10	11	12
		18	17	16	15	14	13	18	17	16	15	14	13
	<b>Township</b>	19	20	21	22	23	24	19	20	21	22	23	24
		30	29	28	27	26	25	30	29	28	27	26	25
		31	32	33	34	35	36	31	32	33	34	35	36